



To: Dr. Joel D. Boyd, Superintendent

From: Dr. James P. Hall, Chief Operating Officer

Date: December 3, 2020

Subject: Naming and dedication of LHS spaces

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The Lowell School Committee has sole authority over the naming and dedication of schools and/or spaces within its schools.

The design firm and the Owner's Project Manager wish to coordinate with the Committee on the Committee's decisions related to naming and dedications. Attached is a letter from Dianne Tradd, DPD Director/Assistant City Manager providing "a report on all known dedicated spaces at the Lowell High School complex."

Guidance is needed on how initial duties and communication will occur.